



## Ministry of Education Sports and Recreation

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16 January 2018

### NOTICE OF MESRC ANNUAL GENERAL MEETING

MESRC will be holding its Annual General Meeting (AGM) on **Tuesday, 6 March 2018 at MOE HQ, Podium Block, Level 2 at 12.30pm.**

2. The agenda will be as follows:
  - I. Chairman's Address
  - II. To confirm and adopt the Minutes of last AGM held on Thursday, 9 March 2017
  - III. To receive and adopt the Annual Report for Year 2017
  - IV. To receive and adopt the Annual Statement of Account for Year 2017
  - V. MESRC Council Members April 2016 – March 2018
  - VI. MESRC Executive Committee Members April 2016 – March 2018
  - VII. To elect 7 Executive Committee Members April 2018 – March 2020
  - VIII. Prize Presentation for MOE Inter-Division Games 2017
  - IX. To consider any other business / notice of which had been given to the Honorary Secretary not less than 10 days before the date set for the AGM.
  
3. We would appreciate Divisional Representatives / Admin Managers help to disseminate the 'Notice of MESRC Annual General Meeting' and 'Election Notice' to our MOE staff. Please also collate the numbers of officers who would be attending this AGM.
  
4. Do collate using the attached 'Attendance form' and email to [Sharullizan\\_Mohd\\_Shariff@moe.gov.sg](mailto:Sharullizan_Mohd_Shariff@moe.gov.sg) by Monday, 19 February 2018.
  
5. Do take note that the Minutes of last AGM held on 9 March 2017, Annual Report for Year 2017 and the Annual Statement of Account for Year 2017 will be make available from 2 March 2018 upon request to MESRC Secretariat (email: [moe\\_mesrc@moe.gov.sg](mailto:moe_mesrc@moe.gov.sg)).

Teo Hock Hoe  
Hon. Secretary